

## **PRIVACY STATEMENT**

Your privacy is important to Hitachi Power Tools Australia Pty Ltd ('Hitachi'). This privacy statement provides information about the personal information that Hitachi may collect, and the ways in which Hitachi uses that personal information.

Hitachi collects, uses and discloses the personal information you provide to Hitachi during the course of your dealings with Hitachi in accordance with the National Privacy Principles as set out in the Privacy Act 1988 (Cth).

### ***Personal information collection***

Hitachi collects information about individuals through forms completed by individuals either in person or through its website.

Hitachi does not collect personal information of any type other than for the following purposes:

- for the provision of our business purposes;
- for the purposes of providing our goods and services;
- for the purposes of identifying individuals with warranties;

Information collected with regard to the above activities is limited to that which is necessary for the purposes of conducting trade.

### ***Use & Disclosure***

Hitachi will generally use personal information provided for the primary purpose for which it is collected.

Hitachi may also use your personal information to:

- send to you product information;
- send to you marketing communications.

By providing information to Hitachi after viewing this privacy statement, you acknowledge and consent to Hitachi disclosing your personal information to its agents or sub-contractors for these purposes. The agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, Hitachi may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

### ***Data Quality***

Hitachi will take reasonable steps to make sure that the personal information it collects uses or discloses is accurate, complete and up-to-date.

Hitachi recognises the need for information held on behalf of an individual to be accurate and therefore will allow  
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access to the individual for the purposes of updating information held, or will update on behalf of the individual when that information is made available.

### ***Securing your data***

Hitachi will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

Hitachi will store all the personal information you provide on its secure servers to an extent and for a time period that Hitachi considers to be reasonable and practical.

### ***Cross-border data transfers***

Information that Hitachi collects may be stored and processed in and transferred between any of the countries in which Hitachi operates to enable the use of the information in accordance with this privacy policy.

You agree to such cross-border transfers of personal information.

### ***Updating this statement***

Hitachi may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.

### ***Contact Hitachi Power Tools Australia Pty Ltd***

If you have any questions about this privacy policy or Hitachi's treatment of your personal information or wish to enquire about what information Hitachi may hold on you, please write:

- by email to Albert Khedir :IT Manager  
(htaut@hitachi-powertools.com.au); or
- by post to Hitachi Power Tools Australia Pty Limited:

P O BOX 6645

BLACKTOWN NSW 2148